

Phase 1  
of the Action Plan  
International Christian Foundation  
(ICF-SSHD)

**I. Preparation :**

September 2005 - October 2005

A- Preparation:

- 1- Finalizing the legal structure of the head office in Canada and put into action the active force (Active members)
- 2- Open a subsidiary (Branch) in Lebanon and get all the needed registration and licenses with the appropriate authorities ( e.g. Ministry of health, Ministry of social affairs, etc.)
- 3- Building, educating and training the team in Lebanon which is actually composed unofficially of approx. 17 members.

B- Preparation for recruitment:

- 1- Finalize the paper work, brochures, tax receipts, etc.
- 2- Finalize the power point presentations designed to :
  - a) recruit members;
  - b) educate and train them;
  - c) sensitize potential donators.
- 3- Setup of our website

**II. Activities :**

**October 2005 – May 31<sup>st</sup> 2006 (end of our 1<sup>st</sup> financial year)**

October 2005

- 1- Preparation of file regarding future students at Don Bosco technical school.  
( Miss Nouhad Rizk got in touch with Mr. François Istambouli)

- 2- Sign an agreement with Don Bosco in order to get more students educated at this school. ( As a suggestion an agreement similar to the one signed with Mr. Samir Jisr's organization)
- 3- Get 10 needy students registered with DON BOSCO at the generous contribution of Mr. Esseff in the name of the ICF. (As promised by Mr. Esseff)
- 4- ICF will pay the fees for extra 5 needy students at 400 \$ each. (I am informed that the next session will start on October 17, 2005). Consequently, it is not easy to find 15 needy students to embark in Don Bosco programs.

### November 2005 – December 2005

Prepare a comprehensive business plan to install a clinic in the Bekaa Valley Area. This plan should be well detailed and concrete.  
Submit the detailed file including feasibility study with the list of equipments and needs to Mr. Esseff for assistance.

### January 2006 – April 2006

- Follow up of the clinic project.
- Recruiting members in Canada and establishing the cornerstone of a new branch, which will be composed of 3 to 5 active members like we did in Mississauga (Ontario)
- Preparing a feasibility study of a project called '**Love Loaf Project**' which consists of renting a place and setting up a kitchen in order to prepare and deliver on a daily basis a lunch to at least 100 needy people .

**During this period, our objective is to recruit, educate and train by May 31<sup>st</sup> 2005 at least 100 members from whom minimum 40 active members.**

### June 1<sup>st</sup> 2006– May 31<sup>st</sup> 2007

- Subsidize the fees of 60 more students at Don Bosco or elsewhere
- Establish another clinic in North Lebanon for example having the first one as model.
- Once our staff is ready and well equipped with medical professional, we start to look onto the medicine project, which will be managed and controlled by ICF staff.
- Finalize the business plan and the feasibility study of the '**Love Loaf Project**'
- Working and doing fundraisings activities based on the above mentioned projects.

**During this period, our objective is to recruit, educate and train 400 additional members in Canada and outside Canada, from whom at least 100 should be active members.**

**Please note that in the phase 1, we will be starting the following programs in order to gain credibility:**

- Education and Professional Training (Don Bosco, etc.)
- Health Care ( Clinics & Medicine Projects)
- Food Assistance (Love Loaf Project)